

**BEMIDJI TOWNSHIP TOWN BOARD
REGULAR BOARD MEETING
Tuesday, January 8th, 2013
MINUTES**

PRESENT: Jan Heuer, Pete Fredrickson, John Rowles, Lowell Vagle, Brian Merschman, Erin Stieg, Michelle Anderson

CALL TO ORDER: The regular meeting of the Bemidji Township Town Board was called to order at 6:04 p.m. by Chairperson Jan Heuer and the pledge of allegiance was recited.

AGENDA: After review and discussion, "MAT District meeting" and "Pay Raise for Clerk" were added under "Other Business". Brian Merschman made a motion, seconded by Pete Fredrickson to approve the revised agenda. Motion carried unanimously.

MINUTES: The meeting minutes for ^{December 11th 2012} ~~January 8th, 2013~~ were reviewed and Pete Fredrickson motioned to approve the minutes as written. The motion was seconded by Lowell Vagle and carried unanimously.

CONSTITUENTS (see attached attendance sheet): No constituent issues.

COMMITTEE REPORTS

Roads: Pete Fredrickson had typed up a draft for a letter to be written to residents of Frohn County along Van Buren Ave. to let them know of Bemidji Township's intentions to trade Tyler Ave. for Van Buren Ave. These letters will be sent out prior to Frohn Township's board meeting and Pete will attend that meeting with John Rowles to discuss the trade. He also wrote up a resolution declaring all discussions with MN DOT regarding Anita's Way and Peaceful Meadows null and void due to lack of follow-through. This was reviewed and some editorial changes were made. The clerk will type up a final copy to have on record and send it to MN DOT.

Signs: No report.

Fire: Brian Merschman gave a report of the Research Committee Meeting for the Rural Fire District that he and John Rowles attended at 7 am on Jan. 3rd, 2013. There was discussion about a grant that the City is trying to pursue for funds. Also, Minnesota state statutes were brought up and how they will apply to the new fire district. Brian suggested that other townships should be notified because they may not be aware of the changes taking place.

Weeds: Brian Merschman brought up that Bill Best is going to attend "Weed Training" with Beltrami County. Pete Fredrickson said that we should get a status report from Dick Anderson regarding the upcoming weed season.

BATO/ BRACO: Lowell Vagle submitted the annual report for BRACO and there will be no increase in the budget for 2013.

Joint Governance: Brian Merschman brought up discussion about the formula for the LGU contributions to the Joint Planning Board and how those contributions are directly affected by the fees that the City enforces. He suggested that as a township, we demand that the Joint Planning Office release the records of the City's fees. Pete Fredrickson also suggested that Joint Planning meetings need to start with a correct and current map. Lowell Vagle added that

Township officials should not jump into any decision with Joint Planning that may bring a negative response from Bemidji Township constituents.

Legal Issues: No Report.

TREASURER'S REPORT: Tim Wang presented the treasurer's report as follows:

Beginning Balance 11/30/2012 \$582,613.27

Receipts

Beltrami County Treasurer	\$ 153,985.10
State of Minnesota	\$ 1,315.58
Money Market Interest	\$ 119.16
Total	\$ 155,419.84

Disbursements

General	\$ 7,841.46
Road & Bridge	\$ 2,775.13
Fire	\$ 27,664.00
Total	\$38,280.59

Ending Balance 12/31/2012 \$699,752.52

Pete Fredrickson made a motion, seconded by Brian Merschman, to approve the Treasurer's Report as printed. The motion carried unanimously. This report was filed subject to audit.

Bills:

Pete Fredrickson made a motion, seconded by Brian Merschman to approve the payment of checks 10084 to 10099 (see attached Claims List and Net Pay Distribution lists) and to approve the Beltrami Electric, First National Bank, Minnesota Energy, Otter Tail Power, and Paul Bunyan Communications automatic withdrawals. The motion passed unanimously.

Pete Fredrickson made a motion, seconded by Brian Merschman, to approve the sale of investments for \$8,200.00 from money market fund to checking. The motion passed unanimously.

JOINT PLANNING:

Administrator's Report: No report.

JPC Representatives Attendance: There were no members of the JPC present at the meeting, but attendance was not required at this meeting.

OTHER BUSINESS:

Ameripride Email: Not approved for now

*At 7:10 pm Lowell Vagle, who was attending the meeting by phone, "left" the meeting and the call was ended.

Enbridge Letter: Get contact information changed so letters are addressed to Erin Stieg, not Lane Paulson.

MAT District Meeting: There is an MAT meeting coming up on Wednesday, Feb. 6th, 2013. Pete Fredrickson motioned that any board member who wants to attend will be reimbursed for mileage and hours at the meeting. Brian Merschman seconded and the motion passed unanimously.

Pay Raise for Clerk: As per the agreement with the clerk, and after a favorable review, Jan Heuer proposed a \$0.50/hour pay raise for Erin Stieg, town clerk. Pete motioned for acceptance of the raise and Brian Merschman seconded. The motion passed unanimously. Tim Wang also mentioned that mileage reimbursement for 2013 has been raised to \$0.565 per mile.

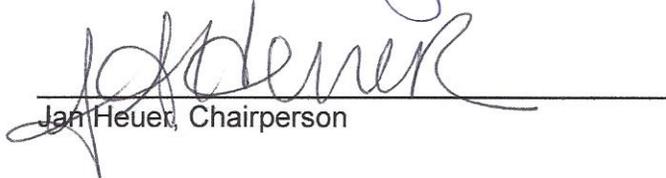
ADJOURN:

Brian Merschman made a motion, seconded by John Rowles, to adjourn. Motion carried and the meeting was adjourned at 7:21 p.m.

Prepared by Erin Stieg, Bemidji Township Clerk


Erin Stieg, Bemidji Township Clerk

Approved 1/22/2013


Jan Heuer, Chairperson