

## Bemidji Township Application Driveway Permit

Please complete this application carefully (PRINT) and completely according to the instructions. Failure to fill in all of the required information may result in a delay of processing your application.

A fee of \$ \_\_\_\_\_ made payable to Bemidji Township must accompany this application.

<b>OFFICE USE ONLY</b>	
Complete Application Rec'd	_____
Payment Rec'd	_____
Field Checked	_____
Zoning District	_____
Date Permitted	_____
Comments	_____
	_____

**\*If agent is signing application, please submit agent/owner form**

NAME OF APPLICANT: _____
MAILING ADDRESS: _____
PHONE NUMBER:     WORK _____     HOME _____
CONTRACTOR NAME: _____     PHONE # _____

### PROPERTY DATA

Site Address: _____
Parcel Number: _____     Section: _____
Legal Description (from deed, abstract, or tax statement): _____
Property Dimensions: Width _____ ft     Depth _____ ft     Total area _____ sq ft/acres
Is there one acre of contiguous land on your property? <input type="checkbox"/> Yes <input type="checkbox"/> No (Attach documentation)
Have there been any variances granted on this property? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know
List <u>ALL</u> existing structures and their dimensions, including septic and well locations: _____
Total number of bedrooms: _____
Is property within 1000 feet of a public water? <input type="checkbox"/> Yes <input type="checkbox"/> No     Is property in an airport zone? <input type="checkbox"/> Yes <input type="checkbox"/> No

### ENVIRONMENTAL DATA

Does your property contain low areas, wetlands, or areas with standing water? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, do you intend to drain, fill or otherwise alter this area for any reason? Explain _____
Well data: Depth _____ ft     Depth of casing _____ ft     Size of casing _____ in
Septic Data: Type _____     Year installed _____     Permit # (if available) _____
<b>NOTE: A certificate of septic compliance MUST accompany this Land Use Permit Application. It may be necessary to upgrade or even replace the entire septic system based on the findings of the septic compliance inspection.</b>

**TOWNSHIP APPLICATION FOR DRIVEWAY PERMIT (con't)**

**STRUCTURAL/CONSTRUCTION DATA (if applicable)**

Proposed structure/use: New single-family residence \_\_\_\_\_ Building alteration \_\_\_\_\_  
 Garage (attached) \_\_\_\_\_ Accessory building/  
 Multi Family dwelling \_\_\_\_\_ detached garage \_\_\_\_\_  
 Commercial building \_\_\_\_\_ Other (explain) \_\_\_\_\_

Structure Dimensions: Width \_\_\_\_\_ft Length \_\_\_\_\_ft Height \_\_\_\_\_ft (to roof peak)  
 (including eaves)

Final Structure Setbacks: Front property line or Road Right of Way \_\_\_\_\_ft  
 Rear yard \_\_\_\_\_ft  
 Side yard \_\_\_\_\_ft Side yard \_\_\_\_\_ft  
 Distance to other buildings \_\_\_\_\_

Total number of bedrooms after construction: \_\_\_\_\_

Will there be any commercial use of this property after construction?  Yes  No

Estimated Cost of construction: \$ \_\_\_\_\_

**Submit a complete sketch of your property drawn to scale with this application showing all buildings, proposed and existing, setbacks, wells, septic and accesses.**

**ALL APPLICANTS MUST SIGN BELOW**

I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all uses will conform to the provisions of the Bemidji Township Land Use Ordinance. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachments thereto will serve to make this application and any resultant permit invalid. I also authorize Bemidji Township staff to inspect the property during review of this application and subsequent construction during reasonable times of the day.

Applicant: \_\_\_\_\_ Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**RETURN THIS APPLICATION & FEES TO:**

Bemidji Township  
 148 Carr Lake Road SE  
 Bemidji, MN 56601  
 218-333-3617

**Sample Site Plan**

Indicate: Existing buildings with dimensions (solid line).  
 Proposed buildings with dimensions (dashed line).  
 Lot size and property lines.  
 Distance from road right of way and property lines to: Existing and proposed buildings and existing and proposed septic and water supply.

Also indicate: Distance between buildings.  
 Distance from septic to closest building intended for human occupancy.  
 Distance from septic to well.  
 Direction of ground slope in relation to well and septic.  
 Underground and overhead utilities including water supply line.  
 An arrow indicating north.  
 Location of soil treatment and water supply systems on adjoining lots if within 150 ft. of existing or proposed system.

